

**2014 IFD&TC Annual Meeting**  
**May 19, 2014 IFD&TC Registered Attendees**  
**Facilitated by IFD&TC Advisory Committee Members,**  
**Michael Gerling, USDA/NASS; Cheryl Wiese, University of Michigan, Wayne Hatcher, U.S. Census Bureau**

**AGENDA (As announced in the 2014 IFD&TC Program Schedule):**

- **Minutes of the 2013 Annual Meeting**
- **Election of 2015 Organizers**
- **Treasurer's Report**
- **Other**

Michael Gerling, Cheryl Weise, and Wayne Hatcher, Advisory Committee members called the meeting to order. Cheryl welcomed attendees to the IFD&TC 2014 Annual Meeting.

Cheryl reviewed the minutes of the 2013 IFD&TC Annual Meeting; that had been distributed to all members via e-mail and included in the 2014 IFD&TC conference program. Cheryl asked for questions and/or comments. Hearing none, motion was made and approved from the floor, motion passed.

Wayne reviewed the current conference organizers and their corresponding term expiration dates.

**Election of 2015 Organizers:**

Michael expressed appreciation and thanks to Julie Brown, RAND Corp, representing Large Shop Field and Eric White of the University of Wisconsin, who stepped in following the mid-term resignation of Robert Schofield of Penn State, representing Small Shop Tech for their leadership over the past year.

Michael shared with attendees the criteria for volunteering and being recruited to serve on the Board of Directors and other positions within IFD&TC. "The cycle of selecting organizers is a combination of large shop/small (medium) shop and field and tech. You may volunteer when you register for the conference, or you may e-mail or talk with any current or past organizer. You just need to make sure we know you are interested. Once you have made it known you would like to help on the Board of Directors/organizing team, your name is included in a database, so yes, we track who has offered to serve. Not only do we track the names of volunteers, but we also look at organizations that have had people on the Board of Directors/organizing team so we can spread the responsibility as widely as possible. Our greatest challenge seems to be small shop tech. Some have served more than once; we've broadened that category to include some large shop folks that have some small shops in their organizations. Anyway, the rotation can take some time, but we do want you to continue to let us know you are willing to help and keep attending the conference as that's also a factor considered. This is not an exclusive club and we want you to feel a part of all that goes on, but be patient, even if you've volunteered year after year, with all the factors to consider, as noted, it takes time. One more note before we move on to nominations, when you have volunteered and the rotation is right, you will be contacted prior to the conference to allow you time to discuss commitments with your organization to make sure you have their approval and support to serve. So in light of this, let me explain that we have had such conversations this year with two nominees who have already spoken with their organizations and received approval. We also welcome nominations from the floor, and if the person nominated (from the floor) accepts the nomination, we'll take a brief recess, to allow the nominee to speak with their organization to validate support for the nomination. When the new nominee has had opportunity to do this then the election of officers will proceed in the normal fashion, i.e. voting by ballot if there is more than one nomination". This being said if there are no questions, we'll proceed with the election of 2015 organizers.

Nominations were opened for the Board of Directors for 2015-2016, with Michael introducing Brian Harnisch, nominee for the small shop tech position, noting that Brian has accepted with support from his organization. Asking for nominations from the floor and hearing none, nominations for small shop tech were closed. Brian Harnisch's nomination was approved. Michael then introduced Betsy Payn, Battelle, nominee for the large shop field position, noting Betsy has accepted with support from her organization. Asking for nominations from the floor and hearing none, nominations for large shop tech were closed. Betsy Payn's nomination was approved.

Michael announced the Rita Koontz, long time Registrar and Co-Registrar of the IFD&TC has decided not to run for a successive term of her position, and that an election for that position is to be held today. Rita was not able to be present due to a family emergency, so Kelly Elver, Co-Registrar, described the duties and time commitments of the position. In response to an e-mailed request for nominees to the mailing list before the conference, two candidates announced their interest in the position and that they had the support of their organizations. These were Heather Terhune Marti of Indiana University Center for Survey Research, and Martha Belanger of University of New Hampshire. Ballots were distributed to the attendees of the business meeting, results were tallied, and Heather Terhune Marti was announced as the successful candidate for the position of Co-Registrar.

### **Treasurer's Report**

In accordance with the bylaws, Adriana Gonzalez, of the US Census Bureau, co-treasurer, presented the 2013 Treasurer's report, which was also printed in the conference program for each attendee.

According to the bylaws, Section 5.2.5 notes:

“The Treasurers shall report the status of the organization funds to the membership at the business meeting of the annual conference and file all necessary papers and forms for the organizations required by law.

The Treasurers shall be responsible for submitting the annual financial report for approval by the Board of Directors. The financial report shall be presented for discussion at the meeting prior to the annual meeting. The financial report shall be approved at the annual meeting.”

The Treasurer's report is in your program and posted on the IFD&TC website.

1. The annual treasurer's report covers the previous calendar year, thus this report covers 2013. All papers and forms required by law have been submitted and as mentioned a current financial report is in your conference program.
2. Experience has shown a bank balance around \$10-\$15 thousand is sufficient as start-up funds for the next fiscal year.
3. The organizers (Board of Directors) has approved the 2013 Financial Report

Asking for questions and hearing none, motion was called for. A motion was made and seconded from the floor to approve the 2013 IFD&TC Financial Report. Motion passed.

Cheryl and Joyce Sweeney provided information on next year's site – Fort Lauderdale, FL.

Cheryl thanked everyone for attending, asked for questions, comments or new business and hearing none, adjourned the 2014 IFD&TC Annual Meeting.

Respectfully submitted, Kelly Elver, Co-Registration Coordinators/Secretary

*NOTE: These minutes have been reviewed and approved by the IFD&TC Governing Board*