

2010 IFD&TC Annual Meeting Minutes
May 17, 2010, 4:45pm, Chicago, IL

Tim Gabel, Advisory Committee member called the meeting to order. Tim on behalf of the attendees and the organizers gave a heartfelt thanks to Grant Benson, U of Michigan (large shop field) and Michael Gerling, USDA/NASS (small shop tech), outgoing 2010 organizers for their leadership and insights over the past year.

Treasurer, Bill Mockovak announced the IFD&TC Financial Report was in the 2010 Conference Program and he or Deb Stempowski, co-treasurer would be available if there are any questions.

Tim Gabel reviewed and thanked all who participated in the process of the IFD&TC Charter review. There were six (6) team leaders and the Charter was divided into six sections. Out of that review, subsequent information sent to all IFD&TC database members (994 attendees 2000-2010), the following was recommended:

Recommendation 1: Adopt the recommended revised charter as written.

Explanation for Recommendation 1: We recommend an "up-or-down" vote on the charter without Amendment, as we anticipate the charter will need further revision if Recommendation 2 is approved. However, We believe it is important to "codify" the substantive changes being recommended by the six teams.

Recommendation 2: Commission an IFD&TC Bylaws subcommittee, with a one-year term, to be charged with developing a set of bylaws to be discussed and voted upon during the 2011 business meeting. Additionally, this subcommittee should be charged with further revising the IFD&TC Charter as necessary.

Explanation for Recommendation 2: We anticipate that if recommendation 2 is approved, much of the substantive content in the revised charter (e.g. officer descriptions, election procedures, length of terms, etc.) will be moved to the bylaws and removed from the charter. As such, yet another version of the charter will be necessary.

A motion to accept the recommendations as proposed was made by Tim Triplett of the Urban Institute and seconded by Diane Burkom of Battelle Centers for Public Health Research and Evaluation. Motion approved.

Michael Gerling, IFD&TC Program Organizer explained the process for volunteering for the organizing committee, the process for nominations and election of volunteers and the process if nominations were received from the floor and then announced we would now proceed with the election of the 2011 organizers. Question from the floor was asked by Yasamin Miller, Cornell if in light of the approval of recommendation 1, resulting in approval of the amended Charter would not only 2011 program organizers be elected, but an additional site and registration coordinator be elected as provided for in the new charter? A lively discussion ensued, and many ideas suggested, resulting in a motion made by Cheryl Weise of University of Michigan, seconded by Chris Corey of the RAND Corporation to revert to the previous version of the Charter. Motion approved.

Further discussion resulted in a second motion, made by Rita Thissen of RTI International, seconded by Julie Brown of the RAND Corporation, directing the governing Board to appoint one person for co-site coordinator and one person for co-registration coordinator positions within 90 days (August 16, 2010). Motion approved. A third motion was made by Rita Thissen and seconded by several attendees, to adopt the newly amended charter in 91 days (August 17, 2010). Motion approved.

Wayne Hatcher, U.S. Bureau of the Census agreed to let his name come up for nomination for the position of large shop field on the 2011 organizing committee. Nomination approved. Vince Parker of the University of Illinois agreed to let his name be presented for nomination for the small shop tech position on the 2011 organizing committee. Nomination approved.

Request for other business was made by Michael Gerling and hearing none, adjourned the meeting.

Respectfully submitted, Rita Koontz, Registration Coordinator, Secretary

NOTE: These minutes have been reviewed and approved by the IFD&TC Governing Board