



October 24, 2012 Organizers Conference Call Notes:

Present: Kelly (Elver), Rita (Koontz), Josh (Seeger), Rob (Schofield), John (Stevenson), Julie (Brown), Joyce (Sweeney), Christy (Storey).

Absent:

AGENDA:

1. **Site (as needed)**
2. **Program planning update from topics committees**
3. **Keynote speaker update and discussion**
4. **Plan for call for participation web site contents and e-mail date**
5. **Make a final decision on dates of the registration period**
6. **Announce January Meeting Date (Program and Registration Attends)**
7. **Select January Meeting Site**
8. **Other**

NOTES:

1. Site

- Joyce reports that Carol sent a list of interested hotels in the Los Angeles/Long Beach area. She will share that with Christy, and also send on to Julie for comments regarding the area hotels are located in since Julie lives in the area.
- No additional news regarding Providence.

2. Program planning update from topics committees

- Both tech and field have now met with their advisory committees to discuss topics to be included in the call for participation web page.
- Tech and field will now share their topics lists with each other, as well as the conference planning group, and develop final lists to send to Rita by Monday, October 29th.

3. Keynote speaker update and discussion

- Josh spoke with Arthur B. Kennickell, Assistant Director, Program Direction Section · Research and Statistics; Federal Reserve Board. He presides over the Survey of Consumer Finance. Arthur has agreed to be our keynote speaker for 2013! Thanks to Josh for facilitating.
- Josh and Rob reported that Robert Furberg of RTI International has expressed interest to be the Tech keynote speaker, and will update us if they finalize that with him.
- John and Julie also noted some potential field keynote speakers that were discussed at the field program brainstorming session.
- Other potential speakers were discussed, either as sub keynotes, or invited session presenters.

4. Plan for call for participation web site contents and e-mail date

- The tech and field planners will review each others' topic lists and arrive at the best format to post them in. They will send that to Rita by Monday October 29.
- Rita will send out the Call for Participation e-mail with links to the lists on October 31.

5. Make a final decision on dates of the registration period

- Registration opens by March 1, 2013.
- Registration will close April 15, 2013
- Additional e-mail reminders will be sent out to encourage attendees to reserve their rooms early.

6. Announce January Meeting Date (Program and Registration Attends)

- The results of the Doodle poll were announced, with January 17 and 18 chosen. Josh can't travel till the morning of the 17th, so the meeting will begin at noon on the 17th and go through noon on the 19th.

7. Select January Meeting Site

- New York was the location of choice, and Rita will begin investigating hotels and meeting space.

8. Other

- No other issues to be discussed. Next call scheduled for November 14.

TO DO List:

- 1. Tech and Field will finalize their topics list for the call for participation**
- 2. Rita will send the Call for Participation on October 31.**
- 3. Rita will investigate arrangements for the January Program Planning Meeting**

Call concluded. Respectfully submitted, Kelly Elver, Co-Registrar