



International Field Directors and Technologies Conference

February 10, 2011 Organizers Conference Call Notes:

Participating in the call, Betsy (Blunsdon), Kelly (Elver), Wayne (Hatcher), Lisa (Klein), Rita (Koontz), Vince (Parker) Joyce (Sweeney), Rita (Thissen)

AGENDA:

1. 2012 Volunteers
2. Preliminary Program
3. Site update 2011 & 2012
4. Registration Fee compilation
5. OTHER: 2011 Special Event

NOTES:

1. The 2012 openings on the Organizing Committee will be Large Shop Tech, and Small Shop Field. After reviewing of a list of volunteers (tracked over several years), involvement of the volunteers with IFD&TC, and number of times each organization has been represented on the organizing committee, it was decided to ask Josh Seeger of NORC for large shop tech and John Stevenson, for small shop field. Each nominee will be initially contacted to verify they remain interested in volunteering, that they have the support of their respective organizations to underwrite travel costs and support the effort needed for IFD&TC activities. Information will be brought back to the organizers for final approval to present nominees' names at the 2011 business meeting.
2. Preliminary program is about ready for distribution to the committee for review and continued development.
3. Joyce (Sweeney) and Kelly (Elver) reported on the recent site visit to Orlando, FL 2012 site. Three hotels surfaced to the top, with the Hilton Walt Disney World being number one, also considered were Hyatt Grand Cyprus Hotel and Renaissance Orlando Sea World. Joyce will request a preliminary contract to see what the Hilton offers and come back to the committee with details.
4. Joyce and Kelly have been working with the convention services manager at the Doubletree Paradise Valley Resort in Scottsdale, regarding food and beverage costs and food selection. Prior to the conference call on February 24th, costs will be forwarded to Vince for inclusion in the cost sheet. Our goal is to have a firm registration fee by March 1st 2011.
5. OTHER:
 - a. After researching costs, locations and transportation it was decided we would not hold a special event at the 2011 conference in Scottsdale. We will however, solicit local information to include both on the website and at the conference registration table.
 - b. Next call is February 24, 2011, call ended. Respectfully submitted, Rita Koontz

Wilson Hall #133, PO Box 644014, Pullman, WA 99164-4014,
Attention Rita Koontz, or Lisa Klein Co-Registration Coordinators

E-mail: koontz@wsu.edu, or lklein@ssc.wisc.edu, 509-335-1512, Fax 509-335-0116, www.ifdtc.org